



KU-RING-GAI NETBALL ASSOCIATION COURT BOOKING PROCEDURES 2022

These procedures apply to netball courts in Ku-ring-gai Council - Lofberg, Canoon Road, North Turramurra (NTRA), St Ives Village, The Glade and Roseville Park.

- Court bookings are made through the KNA Court Bookings Coordinator who has special access to the Ku-ring-gai Council booking system. KNA receives preference and a discount over bookings from the general public.
- Bookings will only be accepted via email to courtbookings@kna.com.au from the Club Secretary or nominated Court Booking Coordinator.
- Seasonal training bookings should be sent on the spreadsheet *KNA Court Booking Form – Seasonal Training*.
- Clinics, gala days, gradings etc. can be booked via email to courtbookings@kna.com.au
- Bookings will be processed on a first-in-first-served basis.
- Bookings must be processed at least three days in advance. Last-minute bookings are hard to manage - Council has to be contacted and they are not always in office or responsive.
- Clubs will be advised of court allocations, time and court number by email as quickly as possible. If the requested time is unavailable an alternative time will be offered.
- Bookings are preferred on the hour rather than half hour, to ensure we accommodate as many teams as possible. Quarter hour bookings will not be accepted.
- Training bookings are allocated a half-court for one hour. Bookings for grading or clinics are allocated and charged a full court.

CHARGES - Per half-court per hour (Nov 2021-Jun 2022)

Court fee	\$5.00
Lights fee after 5 pm from 1 April	\$6.50

- These fees are based on Council fees, equalised across courts. Fees may increase from 1 July when council issues fresh fees.
- Court bookings are locked in by council at the end of each quarter. Cancellations after the end of the quarter will receive no refund so it's important season training schedules are locked in before 31 March.
- From 1 April, lights fees will be charged on court usage after 5 pm. If the lights are not switched on due to a wash-out, the lights fee will not be charged but the court fee will still apply.
- Lights at Lofberg, Canoon and NTRA are controlled by club representatives. Any issues with lights should be directed to the club representative or, failing that, texted to Marinda Taha, KNA Court Bookings Coordinator 0404 894 491.
- Lights at St Ives, the Glade and Roseville Park are controlled by council. Lights may be charged whether the courts are used or not.

Thank you for your cooperation.

Marinda Taha - KNA Court Bookings Coordinator

Email courtbookings@kna.com.au Mobile 0404 894 491